

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES**

July 28, 2015

AGENDA

DISTRICT BOARD ROOM

1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].

5:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jim C. Flurry, Clerk	_____
Mr. Anthony Dannible, Trustee Representative	_____
Mr. Jeff D. Boom, Member	_____
Mr. Frank J. Crawford, Member	_____
Mr. Randy L. Rasmussen, Member	_____

CLOSED SESSION
CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT

DISCUSSION

RECONVENE TO OPEN SESSION
5:30 P.M. ~ REGULAR MEETING
Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

- ♦ Minutes from the special board meeting of 6/22/15.
- ♦ Minutes from the regular board meeting of 6/23/15.

MOTION

2. CONSENT AGENDA

The Board is requested to approve the Consent Agenda items under **Superintendent, Pupil Services, Maintenance, Operations, and Transportation, Educational Services, Categorical Services, Personnel Services, Nutrition Services, Fiscal Services, Purchasing Department, and Business Services.** Please refer to details where these items are described fully.

MOTION

SUPERINTENDENT

1. 2015-16 CSBA MEMBERSHIP DUES

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the membership dues to the California School Boards Association (CSBA) in the amount of \$11,027 for the 2015-16 school year.

Background~

Membership to CSBA provides services and support to the following areas: Policy Services, Leadership Development, and District and Financial Services.

Recommendation~

Recommend the Board approve the membership dues. See Special Reports, Page 1.

2. 2015-16 SUBSCRIPTION TO CSBA'S POLICY SERVICES

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the subscription to the California School Boards Association (CSBA) policy services in the amount of \$6,240 for the 2015-16 school year.

Background~

The MJUSD has contracted with CSBA to provide policy services since the new policies were adopted by the Board at the 3/11/08 board meeting.

Gamut Online = \$2,950

Fee to access policies online and have access to CSBA samples and other districts from a link on the MJUSD webpage.

Manual Maintenance Plus = \$3,290

Fee to receive three policy email updates per year.

Recommendation~

Recommend the Board approve the board policy services. See Special Reports, Page 2.

3. AGREEMENT WITH SCHOOLWORKS, INC. FOR CONSULTING WITH THE SCHOOL FACILITIES PROGRAM ELIGIBILITY AND STATE FUNDING OPTIONS

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with SchoolWorks, Inc. for consulting with the school facilities program eligibility and state funding options in the amount not to exceed \$8,000 for the 2015-16 school year.

Background~

SchoolWorks, Inc. will provide assistance and guidance to the MJUSD in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing School Facilities Program Eligibility and State Funding within the State School Building Program. Additionally, SchoolWorks, Inc. will prepare the qualification documents and supporting documentation which are necessary for the MJUSD to qualify in the State School Facility Program for maximum project state funding potential under the School Facilities Program Funding Act of 1998.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 3-7.

(Superintendent – continued)

4. AGREEMENT WITH CATAPULT K12 FOR AN EMERGENCY MANAGEMENT SYSTEM AT ALL SCHOOL SITES CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Catapult K12 for an Emergency Management System (EMS) at all school sites in the amount of \$38,744 (Year 1 = \$21,922 and Year 2 = \$16,822).

Background~

Catapult EMS is a complete emergency management system for K-12 schools which allows for real-time communication and information management. This notification system allows for ongoing communication regarding evolving threats and identifies the location and well-being of students and staff during an emergency situation. This funding was approved by the Board on 6/23/15 in the 2015-16 Local Control Accountability Plan.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 8-23.

5. AGREEMENT WITH SCHOOL SITE SOLUTIONS, INC. FOR THE FACILITIES AND ENERGY MANAGEMENT DEPARTMENT CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with School Site Solutions, Inc. to assist in the Facilities and Energy Management Department in the amount not to exceed \$7,500.

Background~

School Site Solutions, Inc. will be assisting in the preparation and review of a project schedule for all construction projects with a cash flow analysis, advocate on behalf of the district's facility department for construction project approvals on a local and state agency level, assist in the preparation and review of construction program preliminary budgets, including all projected costs, provide an analysis and recommendation of all health and safety studies necessary for project delivery, provide an analysis of current proposed scheduled construction projects and recommend revision, if needed, and provide assistance in the development and review of the district updated Master Plan.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 24-25.

6. AGREEMENT FOR LEGAL SERVICES WITH KINGSLEY BOGARD LLP CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement for legal services with Kingsley Bogard LLP.

Background~

The legal firm Kingsley Bogard LLP specializes in California public school districts. The agreement outlines the terms effective 7/1/15.

(Superintendent/Item #6 – continued)

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 26-29.

PUPIL SERVICES

1. 2015-16 NON-PUBLIC SCHOOL (NPS) CONTRACTS WITH SIERRA SCHOOLS AT EASTERN, UPPER AND LOWER SITES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve Non-Public School (NPS) master contracts with Sierra Schools At Eastern, upper and lower school sites, in Sacramento for the 2015-16 school year.

Background~

Local school districts are responsible for the educational and mental health needs of our students with special needs. The MJUSD is required to contract with non-public schools in order to meet the needs of students with severe behavior and mental health needs.

These restrictive types of placements are made only following the exhaustion of local resources available within the school district and in the community. These contracts are affected by the local Special Education Plan Area (SELPA) in which they are located and therefore require renewal every school year. Contracts are required at the time a placement with a new agency is made.

The Student Services' Office remains in close contact with these contracted non-public schools to ensure the appropriateness of each placement as well as the integrity of the program and services. This NPS has been utilized by the MJUSD in previous years and are in good standing.

Sierra Schools in Sacramento primarily provides education and services for students with severe emotional and behavior needs. For the 2015-16 school year, four students will be placed in the high school program, and five students will be placed in the elementary program. They will provide a day program with the MJUSD providing transportation.

Recommendation~

Recommend the Board approve the master contracts. See Special Reports, Pages 30-89.

MAINTENANCE, OPERATIONS, AND TRANSPORTATION

1. PROPOSAL WITH TRANSFINDER FOR TRANSPORTATION SOFTWARE

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the proposal with TransFinder in the amount of \$2,000.

Background~

The dispatchers in the Transportation Department use the TransFinder software for their routing of bus stops. This software addition would upgrade the current program to assist the mechanics in the fleet management and inventory of parts.

Recommendation~

Recommend the Board approve the proposal. See Special Reports, Page 90.

EDUCATIONAL SERVICES

1. CONTRACT WITH LOIS GARDNER MENDOZA FOR STAFF TRAINING AT CEDAR LANE SCHOOL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Lois Gardner Mendoza for staff training at Cedar Lane Elementary School in the amount of \$6,800.

Background~

Cedar Lane Elementary School requested this contract to be paid through Single Plan for Student Achievement funds for staff training and grade level articulation meetings. Topics to be covered include evaluating Common Core State Standards (CCSS) in a unit with the EQuIP rubric, ELD standards and integrating into ELA lessons, ELD strategies, close reading, CCSS writing, and walkthroughs with the principal.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 91-101.

2. TEXTBOOK APPROVAL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the following textbooks for use in all high schools:

1. Conversations in American Literature: Language, Rhetoric, Culture
2. Technology Skills for Success

Recommendation~

Recommend the Board approve the textbooks. See Special Reports, Pages 102-115.

3. CONTRACT WITH ROSEANN VANDERAA FOR CELDT TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Roseann VanDerAa to provide testing services for the California English Language Development Test (CELDT) for the 2015-16 school year in the amount of \$12,072 paid in 12 monthly increments of \$1,006.

Background~

Roseann VanDerAa will provide ongoing support through CALPADS input, reclassification reviews, consultation, and administration of the California English Language Development Test (CELDT).

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 116-128.

4. CONTRACT WITH ROSEANN VANDERAA FOR TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Roseann VanDerAa to provide testing consultation for the 2015-16 school year in the amount of \$6,036 paid in 12 monthly increments of \$503.

Background~

Roseann VanDerAa will provide administration including mandated reporting and communication of the Physical Fitness Test, California High School Exit Exam, California Standards Tests, California Modified Assessments, California Alternate Performance Assessment, and Standards-based Tests in Spanish.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 129-141.

5. CONTRACT WITH AARON HILL FOR CELDT TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Aaron Hill to provide testing services for the California English Language Development Test (CELDT) for July 2015 – October 2015 in the amount of \$5,000 in four monthly increments of \$1,250.

Background~

Aaron Hill will provide support through administration of the annual California English Language Development Test (CELDT) mandated for all incoming K-12 students designated English learner on the Home Language Survey and continuing K-12 English learner students.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 142-152.

(Educational Services – continued)

6. CONTRACT WITH JAN HILL FOR CELDT TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Jan Hill to provide testing services for the California English Language Development Test (CELDT) for July 2015 – October 2015 in the amount of \$5,000 in four monthly increments of \$1,250.

Background~

Jan Hill will provide support through administration of the annual California English Language Development Test (CELDT) mandated for all incoming K-12 students designated English learner on the Home Language Survey and continuing K-12 English learner students.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 153-163.

CATEGORICAL SERVICES

1. EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM GRANT AWARD NOTIFICATION

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the Education for Homeless Children and Youth Program grant award notification in the amount of \$24,073.

Background~

This grant helps ensure that each homeless child and youth in the MJUSD has equal access to the same free, appropriate public education as other children and youth. These funds also ensure coordination of the district's efforts to protect the educational rights for children and youth experiencing homelessness according to the McKinney-Vento Homeless Education Assistance Improvement Act. This competitive grant award has been presented to the MJUSD for the first year of a three-year grant cycle. The district received the grant award notification on 6/22/15 stating to return the signed award to CDE by 7/15/15. It was determined to return the signed notification before being agendaized for Board approval on 7/28/15 to avoid jeopardizing the funding.

Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Pages 164.

PERSONNEL SERVICES

1. CERTIFICATED EMPLOYMENT

**CONSENT
AGENDA**

Virginia J. Bondelie, Teacher/KYN, temporary, 2015-16 SY

Jessie D. Brown, Teacher/SLHS, probationary, 2015-16 SY

Yesenia Carrasco-Torres, Speech Therapist/DO, probationary, 2015-16 SY

Victoria L. Conley, Teacher/OLV, temporary, 2015-16 SY

Anna M. Davidson, Teacher/YGS, probationary, 2015-16 SY

Rebecca L. D'Agostini, Permit Teacher/Child Development, probationary, 2015-16 SY

Alden C. Denny, Teacher/TBD, probationary, 2015-16 SY

(Personnel Services/Item #1 – continued)

Rebecca J. Detrick, Teacher/YGS, probationary, 2015-16 SY
Joel D. Derry, Teacher/MHS, probationary, 2015-16 SY
Hannah J. Elkins, Speech Therapist/DO, probationary, 2015-16 SY
Crystal J.S. Fremd, Teacher/JPE, temporary, 2015-16 SY
Tarandeep Garcha, Speech Therapist/DO, probationary, 2015-16 SY
Jiwan S. Ghag, Teacher/JPE, temporary, 2015-16 SY
Shiloh R. Hellman, Teacher/LHS, temporary, 2015-16 SY
Elijah D. Henderson, Teacher/MHS, probationary, 2015-16 SY
Jana R. Kingery, Teacher/CDS, probationary, 2015-16 SY
Rhonda F. Lococo, Permit Teacher/Child Development, probationary, 2015-16 SY
Tracy L. Lopez, Teacher/KYN & COV, temporary, 2015-16 SY
Wendy H. McMartin, Teacher/DOB, temporary, 2015-16 SY
Magdalena Oregel, Teacher/MHS, probationary, 2015-16 SY
John K. Pease, Teacher/YGS, temporary, 2015-16 SY
Emily R. Prather, Teacher/OLV, temporary, 2015-16 SY
Ekuah T. Ramsey-Gilbert, Counselor/LHS, probationary, 2015-16 SY
Cami J. Schnaidt, Speech Therapist/DO, probationary, 2015-16 SY
Billie J. Shurtz, Teacher/CLE, temporary, 2015-16 SY
Samuel U. Soba, Teacher/LHS, probationary, 2015-16 SY
Clinton A. Tarrant, Counselor/SLHS & CDS, probationary, 2015-16 SY
Julie M. Van Dyke, Teacher/FHS, probationary, 2015-16 SY
Dirk P. Van Stralen, Teacher/BVS & COR & LRE, temporary, 2015-16 SY
Roslyn M. Viscuso, Teacher/JPE, temporary, 2015-16 SY
Katie L. Webster, Teacher/LRE, temporary, 2015-16 SY
Deanna L. Wiseman, Teacher/TBD, probationary, 2015-16 SY

2. CERTIFICATED RESIGNATIONS

CONSENT
AGENDA

Anne P. Anderson, Teacher/YGS, other employment, 6/5/15
Avery J. Brown, Teacher/YGS, other employment, 6/5/15
Paul R. Claussen, Teacher/LHS, other employment, 6/5/15
Rocco N. Greco, Teacher/MHS, other employment, 7/13/15
Melissa A. Morse, Teacher/KYN, other employment, 6/5/15
Mallory S. Russo, Teacher/JPE, other employment, 6/5/15
Leeann I. Saenz, Teacher/JPE, other employment, 6/5/15
Keri B. Sallee, Teacher/NMHS, personal reasons, 6/5/15
Michael P. Zysk, Teacher/YGS, other employment, 6/5/15

3. CERTIFICATED 39-MONTH RE-EMPLOYMENT

CONSENT
AGENDA

Scott D. Albertson, Teacher/LHS, exhausted all leaves, 6/5/15

4. CLASSIFIED EMPLOYMENT

CONSENT
AGENDA

Tammy L. Bragg, Family Liaison/YGS, 8 hour, 10 month, permanent, 8/11/15
Danielle N. Hayes, Nutrition Assistant/LHS, 3.5 hour, 10 month, probationary, 8/11/15
Panouly P. Lo, Stars Activity Provider/LIN, 3.75 hour, 10 month, probationary, 8/11/15
Jennifer L. McDermott, Health Aide I, 7 hour, 10 month, probationary, 8/11/15
Megan N. Pharis, Health Aide II/DO, 7 hour, 10 month, probationary, 8/11/15

(Personnel Services/Item #4 – continued)

Rocio Rodriguez, Nutrition Assistant/ELA, 3.5 hour, 10 month, probationary, 8/11/15

Andrew K. Xiong, Stars Activity Provider/JPE, 3.75 hour, 10 month, probationary, 8/11/15

Adilene Zaragoza, Stars Activity Provider/CLE, 3.75 hour, 10 month, probationary, 8/11/15

5. CLASSIFIED LAYOFF RE-EMPLOYMENT

CONSENT
AGENDA

Corina Mondragon, Secondary Student Support Specialist/LHS, 8 hour, 10 month, probationary, 8/11/15

6. CLASSIFIED PROMOTION

CONSENT
AGENDA

Gayle M. Bradbury, High School Attendance Clerk/MHS, 8 hour, 10 month, to High School Assistant Principal Secretary/MHS, 8 hour, 10 month, permanent, 8/3/15

Elizabeth Huerta, Elementary Student Support Specialist/MCK, 6 hour, 10 month, to Secondary Student Support Specialist/SLHS, 6 hour, 10 month, probationary, 8/11/15

Erica E. Rodriguez, High School Counselor Secretary, 8 hour, 10 month, to Secretary II/SARB/DO, 6 hour, 10 month, probationary, 8/3/15

7. CLASSIFIED OE3 RECLASSIFICATION

CONSENT
AGENDA

Cindy M. Helms, Categorical Program Technician Range 22, 8 hour, 12 month, to Categorical Program Technician Range 25, 8 hour, 12 month, 7/1/15

8. CLASSIFIED TRANSFERS

CONSENT
AGENDA

Gloria Amezcuita, Nutrition Assistant/ELA, 3.5 hour, 10 month, to Nutrition Assistant/LIN, 7 hour, 10 month, permanent, 8/11/15

Katyann Carpenter, Para Educator/COV, 3.5 hour, 10 month, to Para Educator/CLE, 6 hour, 10 month, permanent, 8/11/15

Nallely Ferreira, Secondary Student Support Specialist/LHS, 7 hour, 10 month, to High School Attendance Clerk/LHS, 8 hour, 10 month, probationary, 8/3/15

Tina L. Vieira, Nutrition Assistant/MCK, 3 hour, 10 month, to Nutrition Assistant/LHS, 3.5 hour, 10 month, permanent, 8/11/15

Tashina L. Watson, Nutrition Assistant/YGS, 3.5 hour, 10 month, to Nutrition Assistant/EDG, 3.5 hour, 10 month, permanent, 8/11/15

9. CLASSIFIED RESIGNATIONS

CONSENT
AGENDA

Tammy L. Bragg, Secondary Student Support/YGS, 8 hour, 10 month, accepted another position within the district, 6/30/15

Rebecca L. D'Agostini, Para Educator/PRE, 3.75 hour, 10 month, accepted another position within the district, 6/30/15

Victoria L. Favela, Elementary School Secretary/LRE, 8 hour, 10 month, retirement, 8/31/15

Nancy A. Gamble, Para Educator/PRE, 3.75 hour, 10 month, retirement, 7/31/15

Shannon M. Hamilton, Para Educator/EDG, 3.5 hour, 10 month, personal, 6/30/15

Grecia Hernandez, Stars Activity Provider/ELA, 3.75 hour, 10 month, continuing education, 7/9/15

(Personnel Services/Item #9 – continued)

Stephen J. Morrell, Custodian/Maintenance Worker/ARB, 8 hour, 12 month, retirement, 8/10/15

Jordan A. Stanaland, Para Educator/OLV, 3.5 hour, 10 month, continuing education, 7/8/15

Yesenia Carrasco-Torres, Speech Language Instructional Assistant/DO, 7.5 hour, 10 month, accepted another position within the district, 6/30/15

Kathy L. Wilson, Custodian/Maintenance Worker/COR, 8 hour, 12 month, retirement, 10/2/15

10. CLASSIFIED RELEASE

Keith D. Draper, Grounds/ Maintenance Worker/DO, 8 hour, 12 month, released during probationary period, 6/15/15

CONSENT
AGENDA

See Special Reports, Pages 165-181.

NUTRITION SERVICES

1. AGREEMENT WITH ISITE SOFTWARE FOR WEBSITE HOSTING

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the ongoing annual website hosting agreement with Isite Software, aka schoolnutritionandfitness.com, for the 2015-16 school year in the amount of \$664.

Background~

The MJUSD Nutrition Services Department has partnered with Isite Software for three years. Isite Software provides services that allow the Nutrition Services Department to interact with parents via the web providing services such as links to the online application for Free and Reduced Price Meals (FRPM), menu creation and dissemination, including automated monthly emails of school lunch menus and nutrition information, links to MySchoolBucks.com an online payment system for parents to use to submit payments and monitor their child(ren)'s nutrition services account, nutrition education, and a host of other services.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Page 182.

2. AGREEMENT WITH IMAGE ONE FOR ROCKETSCAN SOFTWARE AND HARDWARE MAINTENANCE

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify the ongoing annual RocketScan software and hardware maintenance agreement with Image One for the 2015-16 school year in the amount of \$ 3,512.86.

Background~

The MJUSD Nutrition Services Department has partnered with Image One for the RocketScan software for eight years. RocketScan provides services that allow the Nutrition Services Department to process applications electronically for Free and Reduced Price Meals (FRPM). This works in conjunction with our online student database system NutriKids, thereby by increasing productivity and accuracy of the application approval/denial process. Definitions of services, and support provided by Image One for the RocketScan software, have been included for review.

CONSENT
AGENDA

(Nutrition Services/Item #2 – continued)

Recommendation~

Recommend the Board ratify the agreement. See Special Reports, Pages 183-185.

3. AGREEMENT WITH IDENTIMETRICS FOR SOFTWARE MAINTENANCE AND TECHNICAL SUPPORT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the software maintenance and technical support agreement with IdentiMetrics™ for the 2015-16 school year in the amount of \$6,986.

Background~

IdentiMetrics™ is a finger scan software program that works with our student point of sale database program NUTRIKIDS® to assist in correctly identifying and properly charging students for their meals. This finger scan software protects the identity of participating students by preventing over identification of student eligibility, prevents the sharing of PIN numbers, and ensures accurate student accounts are used. It also eliminates the need for students to remember PIN numbers and PIN number errors. The system improves the speed of meal services with decreased time to recognize fingerprints. This will be the second year of this partnership. Parents are provided the opportunity to actively respond to opt out.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 186-190.

4. AGREEMENT WITH SFSPAC FOR THE FOOD SAFETY AND SANITATION SYSTEM

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with SFSPac for the Food Safety and Sanitation System from 8/1/15-7/31/16 in the amount of \$31,350 for 11 kitchens.

Background~

SFSPac is a full service K-12 school foodservice support program. The program includes the delivery of a complete food safety and sanitation system including education, just-in-time delivery of detergents, sanitizers and accessories, and Hazard Analysis Critical Control Points (HACCP) verification. SFSPac's certified food safety specialists are certified ServSafe instructors and proctors that participate in a factory certification program that includes Occupational Safety and Health Administration (OSHA), HACCP, and School Nutrition Association (SNA) Level 1 curriculum. Hazardous material audits are conducted in each facility and Safety Data Sheets (SDS) provided for each chemical used.

The service representative will visit on a 30-day rotation which includes education, support, and routine checks as well as on-the-spot corrective action. Staff will be trained on product mixing and use, SDS, and sanitizer testing. Program includes on-site training of staff on HACCP topics including proper handwashing, sanitizing techniques, food safety, temperature logs, calibrating thermometers, and record keeping.

(Nutrition Services/Item #4 – continued)

The program will be implemented in stages beginning with 11 kitchens (Marysville High, Lindhurst High, McKenney Intermediate, Yuba Gardens Intermediate, Arboga Elementary, Cedar Lane Elementary, Ella Elementary, Johnson Park Elementary, Kynoch Elementary, Linda Elementary, and Olivehurst Elementary).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 191-193.

5. FRESH FRUIT AND VEGETABLE PROGRAM GRANT AWARD NOTIFICATION

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the Fresh Fruit and Vegetable Program (FFVP) grant award notification in the amount of \$18,300. Schools receiving grant funds are Cedar Lane Elementary, Dobbins Elementary, Ella Elementary, Johnson Park Elementary, Kynoch Elementary, Linda Elementary, and Olivehurst Elementary.

Background~

In 2002, Congress piloted a program to provide funds to elementary schools for the sole purchase of fresh fruits and vegetables for all students on campus. The program proved successful and was made permanent under the National School Lunch Act in 2004. In 2008, FFVP expanded nationwide and funds were significantly increased each year. This snack is served separate from the meal service program and provides an additional opportunity for students to have access to fresh produce.

California received \$12.2 million in federal funds for the 2015-16 FFVP grant year (7/1/15-6/30/16), and has awarded grants to 371 school sites representing 71 School Food Authorities (SFA). All applicants were ranked on the number of students eligible for Free and Reduced Price Meals (FRPM), and the CDE was able to fund schools that were at or above 86.97% FRPM.

The FFVP is a reimbursement program, and awards are based on each school's student enrollment. The 2015-16 grantees will receive \$5 per student for the first allocation (July 2015–September 2015), and \$48 per student for the second allocation (October 2015–June 2016), for a total grant award of \$53 per student. Cedar Lane: \$2,785; Dobbins: \$330; Ella: \$2,795; Johnson Park: 1,620; Kynoch: 3,705; Linda: \$3,800; Olivehurst: 3,255. Total Allocation: \$18,300.

The district received the grant award notification on 6/29/15 stating to return the signed award to CDE within 10 days (7/8/15). It was determined to return the signed notification before being agendized for board approval on 7/28/15 to avoid jeopardizing the funding.

Recommendation~

Recommend the Board accept the first allocation of grant funds to implement the FFVP program. See Special Reports, Pages 194-195.

FISCAL SERVICES

1. CONTRACT WITH APPEAL-DEMOCRAT

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with the Appeal-Democrat agreeing to purchase a minimum of \$8,000 of advertising space from 7/9/15-7/8/16.

Background~

Having this contract in place with the Appeal-Democrat allows for a significantly reduced per column inch rate for all schools and departments in the district.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 196-197.

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED IN JUNE 2015

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for June 2015.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in June 2015 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for June 2015. See Special Reports, Pages 198-219.

2. SERVICE QUOTE WITH PEAK-RYZEX, INC. FOR CHECK FOLDER/ SEALER

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the renewal service quote for the district check folder/sealer equipment in the amount of \$1,728 from 8/1/15-7/31/16.

Background~

A renewal quote was received from Peak-Ryzex, Inc. to continue maintenance service for the district's check folder/sealer located in the Accounting Department. A purchase order was processed in late June 2015 for the annual service fee. Upon sending the purchase order to the vendor on 7/1/15, the vendor requested a signed quote. Therefore, the purchase order was cancelled on 7/7/15.

Recommendation~

Recommend the Board approve the renewal service quote. See Special Reports, Pages 220-221.

BUSINESS SERVICES

1. DONATIONS TO THE DISTRICT

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the following donations:

A. COVILLAUD ELEMENTARY SCHOOL

- a. Target donated \$100.

B. LINDA ELEMENTARY SCHOOL

- a. Target donated \$25.

❖ **End of Consent Agenda** ❖

NEW BUSINESS

CHILD DEVELOPMENT DEPARTMENT

1. RESOLUTION 2015-16/01 — 2015-16 CHILD DEVELOPMENT PROGRAM CONTRACT MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution and following contract with the State Department of Education for the 2015-16 school year:

- ♦CPKS-5116 Prekindergarten and Family Literacy Program (\$5,000)

Background~

These are ongoing programs that provide services for the MJUSD children. There are no additional costs to the general fund.

Recommendation~

Recommend the Board approve the resolution and contract. See Special Reports, Pages 222-226.

2. RESOLUTION 2015-16/02 — 2015-16 CHILD DEVELOPMENT PROGRAM CONTRACTS MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution and following contracts with the State Department of Education for the 2015-16 school year:

- ♦CSPP-5628 California State Preschool Program (\$1,807,388)
- ♦CCTR-5317 General Child Care & Development Programs (\$172,594)

Background~

These are ongoing programs that provide services for the MJUSD children. There are no additional costs to the general fund.

Recommendation~

Recommend the Board approve the resolution and contracts. See Special Reports, Pages 227-237.

NUTRITION SERVICES

1. HIGH SCHOOL LUNCH MEAL PRICE INCREASE

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the high school lunch meal price increase of \$0.25 effective for the 2015-16 school year. The new price for a high school lunch with this increase will be \$2.50.

Background~

The district participates in the National School Lunch Program (NSLP) which is governed by the United States Department of Agriculture (USDA). Included in these federal rules and regulations is a requirement that federal payments for meals served to students eligible for free and reduced priced meals do not subsidize the cost of meals served to students paying full price.

The USDA released memo SP03-2015 Paid Lunch Equity: School Year 2015-16 Calculations and Tool and the updated software program designed to test compliance in this area. When using this software, district staff determined the current prices charged are not in full compliance with the current rules.

This increase will place the district in compliance (for the time being), with current USDA rules. Please note meal prices escalate based on grade level due to increased meal component requirements, including calories and portion size.

Since the Paid Lunch Equity requirement implemented in 2012, MJUSD has met the mandate by the following meal price increases for lunch only:

	2011-12	2012-13	2013-14	2014-15	2015-16
Elementary	\$1.00	\$1.25	\$1.25	\$1.50	\$1.50
Intermediate	\$1.25	\$1.50	\$1.75	\$1.75	\$1.75
High	\$1.75	\$2.00	\$2.25	\$2.25	\$2.50
Adult	\$2.25	\$3.50	\$3.75	\$3.75	\$3.75

Recommendation~

Recommend the Board approve the high school lunch meal price increase. See Special Reports, Pages 238-241.

PERSONNEL SERVICES

1. CONTRACT WITH RYAN DIGIULIO, ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Ryan T. DiGiulio, Assistant Superintendent of Business Services.

Background~

On 6/17/15, district representatives, along with former and current accountants, assistant superintendents, and chief business officials from other agencies and companies, interviewed prospective candidates for the position of Assistant Superintendent of Business Services. On 6/22/15, board members and district representatives interviewed finalists during a special board meeting.

(Personnel Services/Item #1 – continued)

As the full Board selected Mr. DiGiulio, an offer of employment was extended to Mr. DiGiulio and contract negotiations quickly ensued. As Mr. DiGiulio accepted the offer to return to the district, he agreed to the terms outlined in the accompanying contract.

As part of contract negotiations, the following terms are noteworthy as the Board considers approving a three (3)-year contract for Mr. DiGiulio's services as the next Assistant Superintendent of Business Services, who will begin on 8/31/15, with an annual salary of \$154,005, a 260-day work year, with 16 paid holidays (same as all classified employees), and 15 paid vacation days.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 242-249.

2. CONTRACT WITH RICK WISE FOR CONSULTANT SERVICES AT YUBA GARDENS SCHOOL

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Rick Wise to provide direct services to Yuba Gardens Intermediate School at-risk students, its teacher, and site administrators for the 2015-16 school year (185 service days) in the amount of \$37,500 from 8/1/15-6/30/16.

Background~

Through academic, social, and behavioral counseling, Rick Wise will assist the site in promoting increased student achievement and success.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 250-260.

SUPERINTENDENT

1. REVISION TO BOARD POLICY 6153 – SCHOOL-SPONSORED TRIPS

HOLD PUBLIC HEARING

Purpose of the agenda item~

The purpose of the agenda item is to request the Board hold a public hearing regarding the revision to Board Policy 6153 (School-Sponsored Trips).

Background~

The following sentence has been added: "Travel is limited to one day prior and one day post activity to allow adequate time for travel. Any and all activities, such as sightseeing local education-based attractions, are limited to the city in which the primary activity is taking place."

**MOTION TO
CLOSE PUBLIC
HEARING**

Recommendation~

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve the revision to BP 6153. See Special Reports, Pages 261-262.

**MOTION TO
APPROVE
REVISION TO
BP 6153**

(Superintendent – continued)

2. **REVISION TO ADMINISTRATIVE REGULATION 6185 – COMMUNITY DAY SCHOOL** **INFORMATION ITEM**
Purpose of the agenda item~
The purpose of the agenda item is to request the Board review the revision to Administrative Regulation 6185 (Community Day School).

Background~
The following sentence has been added: “The student did not meet the requirements for promotion from the eighth grade.”

Recommendation~
No action is necessary. See Special Reports, Pages 263-265.
3. **NEW ADMINISTRATIVE REGULATION 6146.5 – NON-PROMOTED 8TH GRADE STUDENTS** **INFORMATION ITEM**
Purpose of the agenda item~
The purpose of the agenda item is to request the Board review the new Administrative Regulation 6146.5 (Non-Promoted 8th Grade Students).

Background~
This AR is needed for students not meeting the criteria for earning a Certificate of Promotion from 8th grade and being transferred to the MJUSD Community Day School. Board Policy 6146.5 is included for reference.

Recommendation~
No action is necessary. See Special Reports, Pages 266-268.
- EDUCATIONAL SERVICES**
1. **REVISIONS TO BOARD POLICY 1312.3 – UNIFORM COMPLAINT PROCEDURES** **HOLD PUBLIC HEARING**
Purpose of the agenda item~
The purpose of the agenda item is to request the Board hold a public hearing regarding revisions to Board Policy 1312.3 (Uniform Complaint Procedures).

Background~
Policy and regulation updated to reflect California Department of Education (CDE) compliance requirements for 2015-16 school year. Regulation also clarifies timeline for filing complaints regarding student fees and reflects NEW OFFICE FOR CIVIL RIGHTS GUIDANCE recommending that districts use websites and social media to post nondiscrimination notices, policies, procedures, and contact information for compliance officer(s).

Recommendation~
Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve revisions to BP 1312.3. See Special Reports, Pages 269-276.
- MOTION TO CLOSE PUBLIC HEARING**
- MOTION TO APPROVE REVISIONS TO BP 1312.3**

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. CHANGE ORDER FOR FOOTHILL SCHOOL WASTEWATER SYSTEM

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve a change order for the Foothill School wastewater system project in the amount of \$10,641.49, which is 3.8% above the approved contract amount.

Background~

The wastewater system project at Foothill School was approved on 5/26/15 in the amount of \$276,610.53 with Escherman as the low bidder. Construction is proceeding on schedule although during the removal of the existing grease interceptor and in the process of excavating for the new grease interceptor unforeseen infrastructure was found. Facilities and maintenance working in conjunction with Escherman staff investigated every option related to the ongoing needs and relocation of the wastewater from the commercial kitchen, the two sanitary sewer lines, and the storm drain system in order to maintain a viable infrastructure system while minimizing the added costs for this unforeseen underground infrastructure relocation and repair.

The details for the change are as follows:

1. The existing 12" storm drain system is not shown on the one set of available as-built drawings for Foothill School. The drawings are dated 1975 while it appears that the original building was constructed in the late 1950s.
2. The existing sanitary sewer and the kitchen wastewater lines were also located underground differently than depicted on the 1975 plan set and both are angled improperly at approximately a -1% negative slope which impedes proper flow and functioning.
3. The commercial kitchen wastewater was not properly connected. Specifically, only ½ of the kitchen sinks and floor drains were tied into the grease interceptor which is in conflict with current standards. As such, some additional excavating, parts, and labor will be required to tie this additional drainage into the grease interceptor to pass inspection with Yuba County Environmental Health Department requirements.
4. The 12" storm drain is necessary and is located approximately ten feet of the face of the MP room exterior and runs parallel to the building. This location of the existing storm drain is located in direct conflict with the location of the new grease interceptor and is in direct conflict with the existing sewer piping. In order to ensure proper flow of the storm drain, the sewer and the grease interceptor are being relocated directly south by 45 feet and directly north of the new tank location which is mid-way into the existing blacktop but more or less at grade. This new location was the only reasonable and viable option.
5. The existing storm drain and the 4" sewer lines can remain where they are with some modifications to the piping location tie in and angles to insure proper flow and separation.
6. Each of the items listed above will require one or more of the following added items: saw cutting, excavation, hand digging, demolition, investigation of options, connections and elevation issues (related to proper clearance, slope, and drainage), surveying for the relocation of the grease interceptor, man hours, materials, compaction, fill, and additional asphalt and concrete patching.

<u>RECAP OF THE COSTS:</u>	
Board Approved Contract Amount	\$276,610.53
Change Order 1	<u>\$ 10,641.49</u>
New Total	<u>\$287,252.02</u>
Percentage increase (above approved low-bid amount)	3.8%

Recommend the Board approve the change order.

If the Board did not complete all items on the closed session agenda, they will continue closed session.

[illegible]

NEXT REGULAR BOARD MEETING – August 11, 2015 – 5:30 P.M. – DISTRICT BOARD ROOM

What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- * Posted on the MJUSD district website at www.mjusd.com.
- * Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- * Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

 lm